

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
July 19, 2023**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on July 19, 2023, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris – Chairman  
Jonathan Reisberg – Vice Chairman (Excused Absence)  
Jeannette Quirus – Secretary  
Jori Broad – Treasurer  
Gene Swider – Assistant Secretary/Treasurer (Excused Absence)

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Brent Wagner – Executive Director

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Broad and seconded by Ms. Quirus to approve the Minutes of the June 21, 2023 meeting of the Board, the motion carried 3-0.

**STAFF REPORTS**

**ENGINEER’S REPORT:**

**Motion to Pay Application for Payment No. 22 (Contract 20-3G)** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 22 (Contract 20-3G) in the amount of \$41,044.32 to Blooming Glen Contractors, Inc., carried 3-0.

**Butler Pike Sinkhole** – Mr. Mason reported that another sinkhole opened up on the roadway away from our sanitary sewer line so the County is now taking a bit more responsibility for the sinkholes. Mr. Mason has instructed our Geotechnical consultant to stop work for now until further notice. Mr. Mason is hoping the county will fix the issues relating to the sinkholes and the Authority will only be responsible for fixing its sewer pipe.

**Harts Lane Act 537 Planning** – Mr. Mason reported that he attended the Township Planning Commission meeting last Tuesday and the commission signed off on what they needed to in terms of providing comment. Mr. Mason stated that all five members were relieved that they didn't have to approve the plan after they understood the cost of each resident. Mr. Mason also stated that we are years away from starting this project.

**Oaks at Lafayette Hill** – Mr. Mason reported that he received additional documentation from the developer today and that they will soon be asking for their system to be dedicated.

**WASTEWATER MANAGER'S REPORT:**

See Manager's Report

**SOLICITOR'S REPORT:**

**Motion to Approve Settlement Agreement and Release** – A motion was made by Mr. Ferris and seconded by Ms. Broad to Approve the Settlement Agreement and Release between Whitemarsh Township Authority and JJK Builders, LLC, carried 3-0.

Mr. Clarke reported on an issue regarding dying trees in the Township and a few residents believing it's the Authority's responsibility to take care of these trees. Mr. Clarke stated he is working with the Township to resolve this issue as the responsibility falls on the Township.

Mr. Clarke reported that the Agreement between the Authority and the Public Works Employees Association expires at the end of the year. Mr. Clarke will be working with Mr. Wagner over the course of the next few weeks to get some proposed new terms together which will be shared with the Board in the upcoming months.

Mr. Clarke reported that Mr. Wagner's Agreement as Executive Director will be expiring at the end of September. As such, Mr. Clarke has asked Mr. Wagner to put together a list of any changes he may want in a future Agreement. A revised Agreement will be on the September Agenda for approval.

**MANAGER'S REPORT:**

Mr. Wagner reported that there was a malfunction on the press during the week of July 4. Mr. Wagner stated the hydraulic system failed and the plant had to pump and haul for a few days before the failed unit could be replaced.

Mr. Wagner reported that staff installed a new sump pump system to improve the cleaning of our chlorine tanks.

Mr. Wagner reported that our plant summer helper, Trenton, has passed all of his wastewater licenses and is now fully certified for the plant.

Mr. Wagner reported that our two newest plant employees are signed up for a 12-week training course to prepare them for the exam in late fall. Mr. Wagner stated that he will also be personally training them as well.

Mr. Wagner reported that he does not have the proposal from HRG to share at tonight's meeting. Mr. Wagner stated that HRG is in the final stages of finishing everything up and we should have the final Rate Study Analysis at the August board meeting for approval.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Ms. Broad and seconded by Mr. Ferris to pay the expenditures and bills as presented in the amount of \$211,823.28, carried 3-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:13 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 3-0.

**EXECUTIVE SESSION:**

The Board met in Executive Session to discuss a personnel matter.

*Minutes Prepared by Dottie Winterbottom*