

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
August 16, 2023**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on August 16, 2023, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Reisberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Thomas Bonjo – Operations Manager
Laurie Hagey – Director of Finance
Dottie Winterbottom – Office Administrator

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Minutes of the July 19, 2023 meeting of the Board, the motion carried 5-0.

STAFF REPORTS

ENGINEER'S REPORT:

Harts Lane Act 537 Planning – Mr. Mason reported that he is still waiting for the last piece from the City Planning Commission. Once received, Mr. Mason will give it to the Township who will still have to approve the 537 Amendment and have it advertised. Mr. Mason hopes to have everything approved by October.

NPDES Permit Renewal Application – Mr. Mason reported that the DEP indicated that one of the parameters they tested for in the samples the Authority submitted was not acceptable. As such, Mr. Bonjo arranged for three more samples to be given to the DEP. These samples provided much lower numbers so Mr. Mason is confident the Authority will be issued the permit in the form it has had for the past 5-10 years.

WASTEWATER MANAGER’S REPORT:

See Manager’s Report

SOLICITOR’S REPORT:

Motion to Approve Grinder Pump Agreement – A motion was made by Mr. Ferris and seconded by Ms. Quirus to Approve the Grinder Pump Agreement between Whitemarsh Township Authority and David Sonetta and John Mariotz for property located at 7250 Hollywood Avenue, carried 5-0.

Wainwright – Mr. Glassman reported that the Authority has received 4 signed Easement Agreements to date. Mr. Glassman also reported that he has talked to about 8 homeowners who had general questions regarding the Agreement or just wanted additional information. Some homeowners also stated they were getting some push back from their mortgage companies so Mr. Glassman told them he would be happy to reach out to the mortgage companies on their behalf. Once all of the fully executed Agreements are in the Authority’s possession, Mr. Glassman will be able to get the Easement and Deed of Dedication recorded.

MANAGER’S REPORT:

Mr. Wagner reported that the Authority had a meeting with HRG last week regarding their rate study analysis. HRG put together different concepts and rate structures which Mr. Wagner will introduce at the next Board meeting. Mr. Wagner would like for HRG to come to the September or October Board meeting to present their study results and answer any questions the Board members may have.

Mr. Wagner reported that the plant continues to run very well. There are no smells or odors.

Mr. Wagner stated that he would like to put together a request for a proposal for auditing services which would be mailed out to local auditing firms to obtain proposals. The Board was in unanimous agreement of this proposal.

Mr. Wagner reported that our two newest plant employees have started their 12-week training course to prepare them to take the licensing exam in December. Mr. Wagner stated that he will also be personally training them as well.

Mr. Bonjo reported that DEP came to the plant to do a surprise inspection. He stated this was the first inspection in over three years. Mr. Bonjo has not received the report yet but thought the inspection went very well.

Mr. Bonjo reported that staff has been doing a great job with collections and jetting.

Mr. Bonjo reported that staff has been doing a lot of repairs in house, as opposed to outsourcing, which is saving money for the Authority.

Mr. Bonjo stated that a few of the projects staff have been working on include putting a new roof over the control vault, pipe work on the utility piping and building an access road leading to the pump vault.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$208,420.88, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Ms. Broad, carried 5-0.

EXECUTIVE SESSION:

The Board met in Executive Session to discuss three matters.

Minutes Prepared by Dottie Winterbottom