

WHITEMARSH TOWNSHIP AUTHORITY
MEETING LOCATION: Remote Video Conference

MONTHLY MEETING AGENDA – JANUARY 20, 2021

1. Call to Order – 6:00 p.m. via Remote Video Conference
2. Pledge of Allegiance
3. Roll Call:

_____ Timothy Ferris	_____ Jonathan Reisberg
_____ Jeannette Quirus	_____ Jori Broad
_____ Gene Swider	

4. Reorganization – Chairman Pro Tem
Open for Nominations
 1. Chairman –
 2. Vice-Chairman –
 3. Secretary –
 4. Treasurer –
 5. Assistant Secretary/Treasurer –
 6. Open Records Officer -

Close Nominations - Cast Ballot

- Professional Staff – Appoint/Affirm – Chairman
1. Solicitor – Rudolph Clarke, LLC
 2. Engineer – Carroll Engineering Corporation
 3. Management Consultant – Brent M. Wagner, TrueBlue Environmental Services, LLC
 4. Certified Public Accountant/Auditor – Cathy Seiler, Brinker Simpson & Co., LLC

Adjourn Reorganization Meeting

5. Public Comment Period.
6. Confirmed Appointments: None.
7. Motion to Approve the Minutes of the December 16, 2020 Meeting of the Board
8. Staff Reports:

Engineer's Report

- Bid Tabulation & Review – Belt Filter Press Conversion Project
- Application For Payment No. 2 – Contract 20-1M
 - Hirschberg Mechanical – Authority Building-Mechanical
- Application For Payment No. 6 – Contract 20-1E
 - Lenni Electric – Authority Building-Electric
- Application For Payment No. 7 – Contract 20-1G
 - McCarthy Construction – Authority Building-General Construction

Executive Director & Plant Manager's Reports

- General Update on Authority Operations
- Notice of Violation Review

Solicitor's Report

- Resolution No. 2021-01 – Unused Vacation Time
- Resolution No. 2021-02 – Reducing Escrow – 735 Bethlehem Pike
- Motion – Deed of Dedication – Plymouth Apartments, LP
- Motion – Employees Association Agreement
- Rent Discussion – Authority Admin Building

Financial Report

- Operating Fund Monthly Financial Statement
- Ratification of 2021 Insurance Renewals

9. Approval of Expenditures/Bill List.

Operating Fund Expenses:	\$ 200,907.41
Capital Fund Expenses:	\$ 248,696.57
Escrow Fund(s) Expenses:	\$ <u>562.50</u>
TOTAL EXPENSES:	\$ 450,166.48

Motion to approve all bills, as presented, totaling **\$450,166.48**.

10. An Executive Session to discuss personnel matters was held following the December 16th, 2020 Meeting of the Board.
11. Adjournment.

NEXT SCHEDULED MEETING – WEDNESDAY, FEBRUARY 17, 2021

PUBLIC PARTICIPATION INFORMATION

1. Public meetings of the Authority Board shall follow a prescribed agenda.
 2. If members of the public wish the Board to address a specific item at a public meeting, a written request to the Township Manager shall be submitted by noon on Friday of the week before the meeting. The written request shall specify the item or items the individual desires to be addressed.
 3. The Authority Board may consider other matters for the agenda as they see fit.
 4. The Authority Board will entertain Public Comment at either the beginning of the meeting or prior to specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
 5. A Public Comment period will be provided at the conclusion of all Authority Board meetings for input on any subject.
 6. The Board Chair shall preside over Public Comments and may within its discretion:
 - a. Recognize individuals wishing to offer comment.
 - b. Require identification of such persons.
 - c. Allocate total available Public Comment time among all individuals wishing to comment.
 - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting, Staff shall time comments and shall announce, “one minute remaining” and “time expired” to the Chair.
 - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Authority Board.
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